



Facebook with Screen Reader

Unfriend or Block a Profile

To unfriend someone's profile:

1. Type the name of the profile you want to block or unfriend into the search bar at the top of Facebook.
2. Select the **Friends** button (person icon with a checkmark) at the top of their profile.
3. Select **Unfriend**, then **Confirm**.

Tip: If you can't find the profile you want to unfriend, the profile may be deactivated.

To unfriend a deactivated profile:

4. Select your profile picture in the top right of Facebook.
5. Select **Friends**.
6. Search for the profile name you want to unfriend.

7. Select the **More** button (three horizontal dots), then select **Unfriend**.

Tip: The profile you unfriend won't be notified. If you don't want someone to see your profile, add you as a friend, or send you a message, you can block their profile.

Tip: If you unfriend someone's profile, you'll also be removed from that profile's friends list. If you want to be friends with this profile again, you'll need to add them as a friend again.

To block someone's profile:

8. Select your **Account** button in the top right corner of your **Facebook homepage**.
9. Select **Settings and Privacy**. Then select **Settings**.
10. Select **Blocking** in the left side menu.
11. In the **Block Users** section, enter the name of the profile you want to block. Then select **Block**.
12. Select the specific profile you want to block from the list that appears and select **Block**. Then select **Block [Name]**.

Tip: If you can't find someone's profile using this method, try going to the profile and selecting Block from the More menu in the bottom right of the cover photo.

Keep in mind:

- When you unblock someone's profile, you won't automatically be friends again. If you block a friend's profile and then unblock it, you'll need to send that person a new friend request.
- People won't be notified when you block their profile.