



Customizing Windows for Low Vision

Creating a Shortcut to the Desktop

1. Press the Windows key to open the **Start** menu.
2. Right-click on the program you want to create a desktop shortcut for.
3. Select **More** from the **Context** menu. Then select **Open file location**.
4. The program you want should be highlighted in the dialog box. Press **Shift + F10** or right-click on the program's icon to open the **Context** menu.
5. Now there are two ways to create your desktop shortcut from the **Context** menu:
 - Select **Create shortcut** at the bottom of the context menu, and then click **Yes** in the pop-up that appears.
 - Select **Send to** in the **Context** menu, and then choose **Desktop (create shortcut)**.