



Facebook for Low Vision

Your Profile

Did you know that once you create a profile you can personalize your profile page?

Once you've created a Facebook profile, you can add photos and personal information. **Try it out!**

Tip: This series is designed for people with low vision. If you use a screen reader, be sure to check out Hadley's screen reading version of this series.

Tip: Before you get started, you'll need to create your Facebook account. If you need information on how to do that, feel free to contact a Hadley learning expert.

Adding Photos to Your Facebook Profile

1. Select the **Account** button in the top right corner.
2. Then select your **account name** from the drop-down menu to go to your profile page.
3. Select the **Camera** icon at the bottom right of the blank profile picture circle.
4. Select the **Upload Photo** button in the **Update Profile Picture** dialog box.

5. Navigate to your photos and select the one you want to use as your profile photo.

Tip: Since your profile picture and name will always be public, photos of yourself make it easier for others to identify you if they want to send you a friend request. But you don't have to use a photo of yourself as a profile picture. Use any favorite, high-quality image.

In the **Update Profile Picture** dialog box, use the tools shown to reposition the image, zoom in or out, and add a picture description.

6. Select the **Save** button at the bottom right of the dialog box.

Adding Information to Your Facebook Profile

7. On your profile page, scroll down to the **Intro** heading and select the **Edit Details** button.

Tip: There are a number of categories you can add information to, such as **Work**, **Education**, **Current City**, and **Hometown**. You choose what information you want to share.

8. Select the **Add a Workplace** link under the **Work** category. Then select the next **Add a Workplace** link.
9. Enter your company name in the **Company** field.

10. Tab through the other fields and enter the information you want to share.
11. When you are done, select the **Save** button at the bottom right to save your information and return to your profile page.

Adding a Cover Photo

12. At the top of your profile page, select the **Add Cover Photo** button at the bottom right of the blank cover photo area.
13. The drop-down menu offers two options:
 - **Select Photo:** Choose a photo from an album on Facebook.
 - **Upload Photo:** Upload a photo from your computer.
14. Select **Upload Photo**. Then choose the photo you want to use.
15. Reposition your photo by clicking and dragging up or down.
16. Select the **Save Changes** button in the top right corner.

Now you can create and personalize your Facebook profile. Try another workshop to learn about your homepage.