

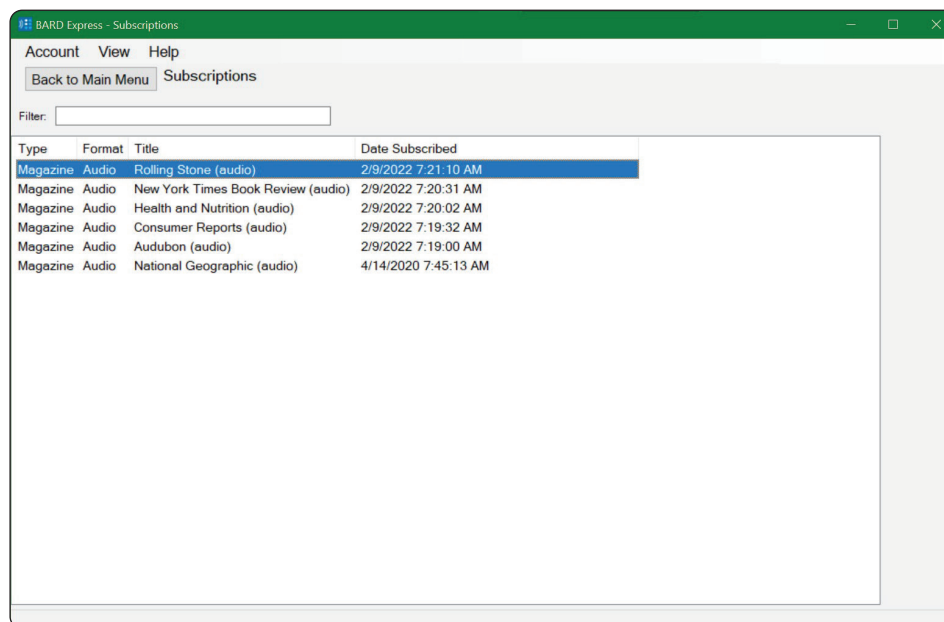
BARD Express for Low Vision Subscriptions

You subscribe to a book series or magazine by selecting the **Subscribe** button on books or magazines in various lists.

Viewing Subscriptions

Selecting **Subscriptions** from the **View** menu opens a dialog box that lists all of the magazines and book series' to which you have subscribed.

When you subscribe to a series or magazine, future titles in that series, or issues of that magazine, will automatically be added to your wish list as they become available on BARD.



Managing Subscriptions

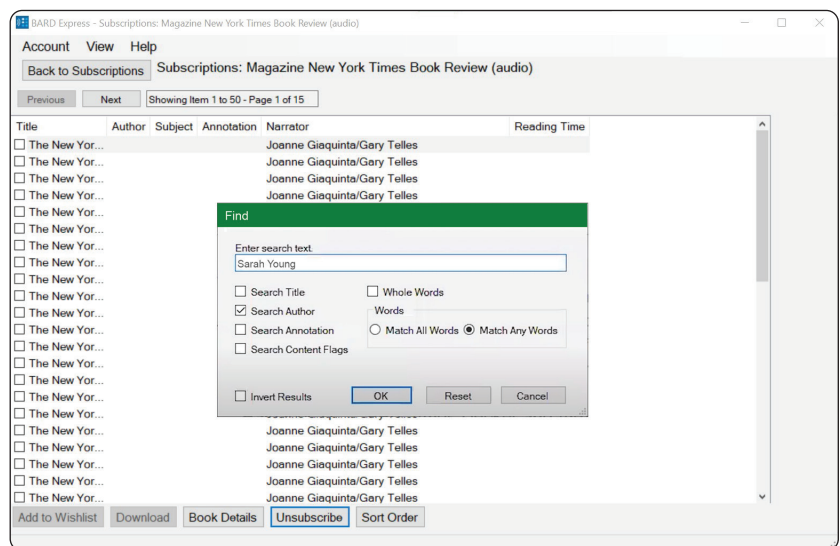
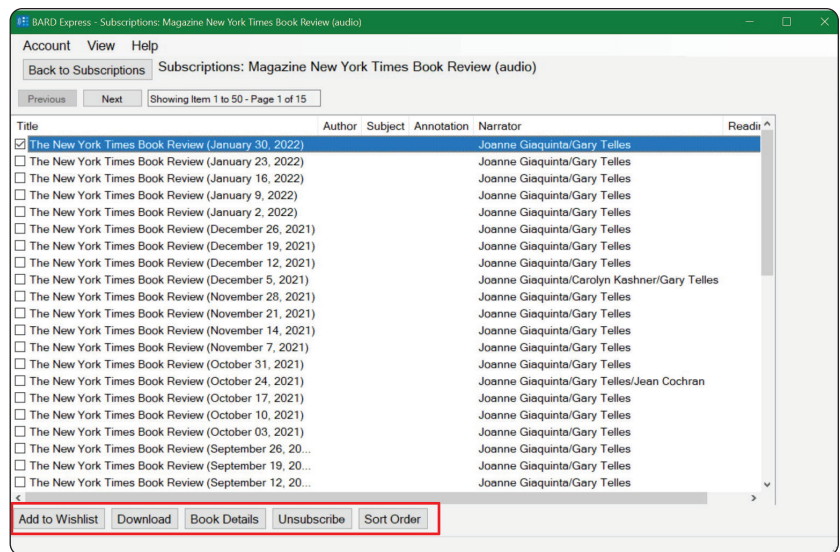
To access all of your issues of a magazine, or books in a series, select the series or magazine title you wish to manage. Then use the buttons at the

bottom of the screen to add an issue or book to your **Wish List**, **Download** it, examine its **Details**, **Unsubscribe** to the series or magazine, or **Sort** the list in a different way.

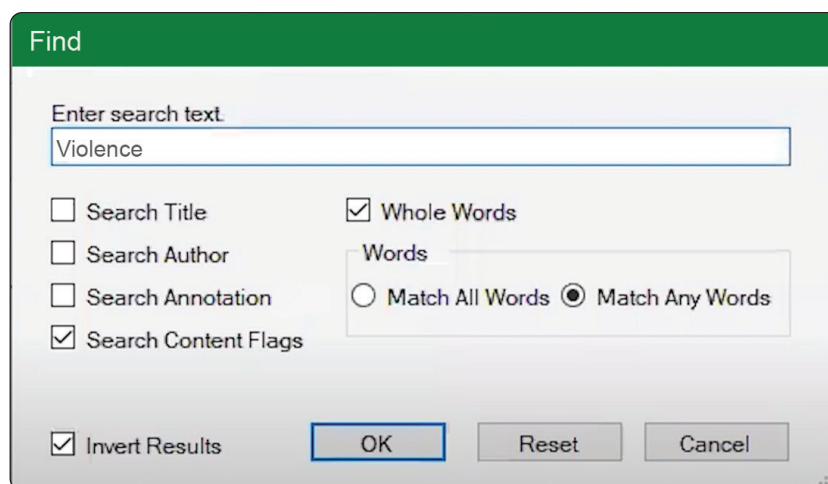
Using Find

Once you access the issues of magazines or list of books in the series, use the **Find** button to quickly access a specific title or issue. You can search the list for **Title**, **Author**, **Annotation**, **Content**

Flags, and/or **Whole Words**, including matching **Any Words** or **All Words** in your search term.



Content flags are sometimes called audience notes or exclusions. They flag books as containing violence, strong language, or descriptions of sex.



The image shows a 'Find' dialog box with a green header. Below the header is a text input field labeled 'Enter search text' containing the word 'Violence'. To the left of the input field are four checkboxes: 'Search Title' (unchecked), 'Search Author' (unchecked), 'Search Annotation' (unchecked), and 'Search Content Flags' (checked). To the right of these checkboxes is a 'Words' section with a 'Whole Words' checkbox (checked) and two radio buttons: 'Match All Words' (unchecked) and 'Match Any Words' (checked). At the bottom left is an 'Invert Results' checkbox (checked). At the bottom right are three buttons: 'OK' (highlighted with a blue border), 'Reset', and 'Cancel'.

To filter out books that contain one or more of the exclusions, select the **Find** button and enter the term or terms in the **Search text** field. Then, check the boxes for **Search Content Flags**, **Invert Results**, and **Whole Words**, and select the radio button next to **Match Any Words** or **Match All Words**. BARD Express will return results that list only the titles that are **not** flagged for the exclusion(s).

Tip: Typically, only NLS-produced audio and braille titles are flagged for violence, language, or sex. Titles that NLS has acquired from commercial audio publishers are usually not flagged and are listed as “Unrated,” meaning NLS hasn’t reviewed them for violence, language, or sex. These titles will not be excluded from your flagged search.

TIP: By default, the Search Title, Search Author, Search Annotation, and Search Content Flags boxes are all checked. Selecting the Reset button will restore all the default Find settings.