



Zoom

Join by App

Here are some tips for joining a Zoom meeting using a smartphone app.

Try these tips, whether you're using an Apple device, like an iPhone or iPad, or an Android device, like a Google Pixel or a Samsung Galaxy phone. If you want to join a Zoom meeting by dialing in, or from a computer, check out the other workshops in the Zoom series. **Try it out.**

Tip: First, make sure the Zoom app is installed. If not, check the Apple App Store or the Google Play Store, and search for Zoom Cloud. This will bring up the Zoom app. Download it and install it on your device.

Entering the Meeting

1. Open the email with information about the Zoom meeting.

Tip: The Zoom link is below the name of the person inviting you, the meeting topic, and the meeting time. The link is in blue. Also, it starts with https://.

2. Tap on the link, and the Zoom app opens.

Tip: If you're using a screen reader, double-tap the link.

3. Select the top button that says **Call using Internet Audio**.

Muting/Unmuting

4. To find out whether or not you're muted, locate the **microphone** icon at the bottom left of the screen. If you're not muted, the text on the button will say **Mute**.
5. To mute yourself, tap the **microphone** icon. The microphone now has an X through it. The text also changes to say **Unmute**.

Raising/Lowering Your Hand

Some meetings are informal, and you can unmute yourself and speak when you like. But for a large meeting, the host may mute everyone. So you'll need to notify the host when you have something to say:

6. In the bottom righthand corner of the screen, find the **More** button. Select it.
7. In the menu, find the **Raise Hand** button. Select it.
8. When the host calls on you, they will either unmute you or ask you to unmute yourself. So be ready to select the **Unmute** button at the bottom left corner of the screen.
9. To lower your hand, go to the bottom righthand corner of your screen. Find the **More** button and select it. Then find the **Lower Hand** button, which is towards the bottom of the screen. Select that button, and the menu closes.

Leaving the Meeting

When you're ready to leave, select the **Leave** button at the very top right of the screen.

Now you can easily join a Zoom meeting using the app on your smartphone. Try another workshop to learn more.