



iPhone/iPad VoiceOver

Notification Center

The Notification Center gives you quick access to text messages, missed phone calls, emails, and any other app notifications you have missed.

Follow these easy steps to start using your Notification Center. **Try it out!**

Tip: The following instructions are for the iPhone. However, they are very similar whether you're using an iPhone or an iPad.

Open the Notification Center

On a device without a Home button:

1. One-finger drag down from the top of your screen until you feel the **second vibration**.
2. Lift your finger to get to the **Notification Center**. The focus is on the current time in the top center of your screen.

On a device with a Home button:

3. Touch your **status bar** and then do a **three-finger swipe down** to get to the **Notification Center**. The focus is on the current time in the top center of your screen.

Explore the Notification Center

4. Right swipe to move through the items in the **Notification Center**.
5. When you get to a grouped notification, you can double tap to expand it to see all of them.
6. Swipe down on a notification to check out the options on what you can do.

Tip: Double tapping on options pops up a menu with tools or options for controlling how notifications are delivered, for example, muting notifications, viewing notification settings, and turning notifications off.

7. Swipe down again. VoiceOver announces that you have more options.

Tip: Double tapping here would give you additional options specific to that notification.

8. Swipe down until you reach **Activate**, which is the default action.

Tip: As you swipe down, you'll hear VoiceOver announce, "Clear all." Double tapping here is a quick way to clear all your notifications at once. Once you clear them, you can't get them back.

9. Double tap on **Activate**.

- If you double tap on a single notification, the app that sent the notification opens.
- If you have grouped notifications, double tapping makes them all visible. Right swipe to check them all out.
- Left swiping in an open group brings you to the **Clear** option. Double tapping will clear that group of notifications.
- Left swiping past **Clear** puts you on the **Show less** option. Double tapping collapses the notifications back into a group.

The Notification Center is an easy and useful way to find your most recent app notifications. If you found this workshop handy, why not try another in this series to learn how to better use your Apple device?

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